

**MOST IMMEDIATE**  
**TIME BOUND/BY SPEED POST**

**F. No. N-11/1/2016-P&C**

Government of India  
Ministry of Consumer Affairs, Food and Public Distribution  
Department of Consumer Affairs

Room No. 468, Krishi Bhawan, New Delhi  
Dated the 29<sup>th</sup> December, 2016

**TENDER NOTICE**

**Subject: Calling quotations for the printing of Annual Report 2016-17 from the empanelled private printers maintained by Directorate of Printing, New Delhi.**

The undersigned is directed to invite quotations from the empanelled private printers based in Delhi maintained by Directorate of Printing as well as from Directorate of Printing for printing of Annual Report 2016-17 (English & Hindi) for the Department of Consumer Affairs as per specifications given below and terms and conditions given in the Annexure:

<b>Job:</b>	<b>Annual Report – Two Versions (English &amp; Hindi)</b>
Quantity	English: 1200 copies Hindi : 1000 copies
Size of AR and Quality of Paper	A-4 Size on art paper (Pure White Matte imported paper). Paper Weight for text will be 110 gsm and cover 300 gsm. (Sample can be seen in the Department on any working day between 11 am to 5 pm.
Input	Text will be provided in MS-Word both in English (Times) & Hindi (Kruti Dev). Composing of text and scanning pictures will be set by printer on quality software, offset machines and high quality scanners.
Number of pages	200 Pages each in English and Hindi Versions. (Pages can be more and charges will be calculated on Pro-rata basis on extra pages if above 200 pages)
Description	4 Colors throughout. Text will be in two columns format with side border having pictures. Front Cover and back cover will be designed by printer for both versions of the reports. Cover will be laminated in Mat surface. Perfect bound side stitching will be required for binding the Annual Report.
Time for Printing	Within two weeks from the date of manuscript given.

**Contd...2/-**


The sealed cover containing the quotations may be given/sent to the **Under Secretary(P&C)** and super scribed Quotations of "**Printing of Annual Report 2016-2017**". The schedule of receipt and opening of quotations is as under:

**Last Date & Time of receipt of quotations: 24.01.2017 (3.00 pm)**

**Date and Time for opening the quotations: 24.01.2017 (4.00 pm)**

The quotations will be opened by duly constituted Committee in the presence of tenderer or duly authorized representative thereof. The representatives must bring an authorization letter from their employer to be present in the opening of the quotations. The above tender is also available on the website of the Department *i.e.* **[www.fcamin.nic.in](http://www.fcamin.nic.in)**

Yours faithfully

  
(Premraj Kuar)  
Deputy Secretary to the Govt. of India  
Tel. No. 23382503

- (i) As per list of 'A' class printers panelled by Directorate of Printing based in Delhi only.
- (ii) Copy to Directorate of Printing 'B' Wing, Nirman Bhawan, New Delhi for participating in the bid/ sending quotations.
- (iii) Copy to PSA (NIC) with a request to put the tender on website of the Department (Copy of the approval of JS(CA) is also enclosed).
- (iv) Pay and Accounts Officer, Department of Consumer Affairs, 12-A Jam Nagar House, New Delhi.
- (v) GENL SECTION / US (IF) / GUARD FILE.



**ELIGIBILITY CRITERIA AND TERMS & CONDITIONS**

**The contract is subject to the following eligibility criteria and terms and conditions:**

1. *Only 'A' class printers empanelled by Directorate of Printing based in Delhi are eligible to apply. A copy of empanelment letter should be endorsed.*
2. *The quotations must be accompanied by Earnest Money of Rs.25,000/ (Rupees Twenty Five Thousand Only) in the form of Demand Draft drawn on any Nationalized Bank in favor of Pay and Accounts Officer, Department of Consumer Affairs, Krishi Bhawan, New Delhi. The Earnest Money Deposit of successful tenderer will be converted into security deposit in case of other tenderers; the earnest money will be refunded on finalization of the contract.*
3. *Quotations received without earnest money deposit will not be considered at all.*
4. *Tenderers may quote their unconditional rates strictly as per schedule of requirements enclosed. Cutting/over-writing, if any should be countersigned by the tenderer.*
5. *The quality of the material as well as printing should be of high standard and as per requirement of the Department. Sample report can be seen in the Department on any working day between 11 am to 5 pm.*
6. *The rates should be inclusive of delivery charges to this Department in Krishi Bhawan..*
7. *The rates should be quoted according to the specifications given in the Tender. The rates of Sales tax, Service Tax/ VAT, if payable extra should be clearly indicated.*
8. *The Constituted Committee may make a survey to the Computer Lab./Printing Press, etc. of the concerned Press before awarding the contract to L-1 in order to ensure the timely delivery of the Annual Report. Decision of the Committee will be final to award the contract.*
9. *Payments will be made only after satisfactory completion of the work.*
10. *A request for a Proforma – Invoice can be made to the successful tenderer.*
11. *One representative of the firm will have to visit this Department twice a week to show the progress in the job assigned. Telephone Numbers / mobile number of the concerned persons should be indicated in all the urgent communications*
12. *The firm should ensure that the printing is done in the prescribed time and printed items are delivered within the given time frame. Time is the essence of this contract.*
13. *If the contractor commits breach of any of the above terms and conditions or is not able to complete the work in time, the contract will be cancelled and security deposit may be forfeited and the work will be assigned to L II at the risk and cost of the contractor.*
14. *The Department reserve the right to reject any or all the quotations without assigning any reason therefore..*
15. *The quotations may be deposited in the box placed at the Facilitation Counter pertaining to the Department of Consumer affairs, Ground Floor, Gate No. 6, Krishi Bhawan, New Delhi.*

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Government of India  
Directorate of Printing  
'B' Wing, Nirman Bhawan, New Delhi  
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LIST OF PANELLED PRIVATE PRINTERS/BINDERS MAINTAINED BY THE  
DIRECTORATE OF PRINTING, NEW DELHI AS ON 2.11.2015  
'A' CLASS OFFSET PRINTERS

1. M/s. Ajanta Offset & Packaging Ltd., 95-B, Wazir Pur Industrial Area, Delhi-110052.
2. M/s. Akashdeep Printers, 20, Ansari Road, Daryaganj, New Delhi-110002.
3. M/s. Anand Brothers, C/146, Naraina Industrial Area, Phase-I, New Delhi-110028.
4. M/s. Aravali Printers & Publishers (P) Ltd., W-30, Okhla Industrial Area Phase-II, New Delhi-110020.
5. M/s. Ashoka Offset Works, A-60/3, G.T. Karnal Road, Industrial Area, Azadpur, Delhi.
6. M/s. Archana Advertising Pvt. Ltd., C-78, Okhla Industrial Area Phase-I, New Delhi-20.
7. M/s. Batra Art Press, A-41, Naraina Industrial Area, Phase-II, New Delhi-110028.
8. M/s. Bengal Offset Works, 335, Khazoor Road, Karol Bagh, New Delhi-110005.
9. M/s. Caxton Press, Caxton House, 2-E, Jhandewalan Extn., New Delhi-110055.
10. M/s. Chandra Prabhu Offset Printing Works Pvt. Ltd., 10, D.S.I.D.C. Complex, Mata Sundari Road, New Delhi-2.
11. M/s. Chaar Dishayen Printers, C-42, Gulmohar Park, New Delhi-110049.
12. M/s. Chandu Press, D-97, Shakarpur, Delhi-110092.
13. M/s. Current Print Productions (P) Ltd., 3D&F, Bigjo's Tower, A-8, Netaji Subhash Place, Pitampura, New Delhi-34
14. M/s. Daily Tej, 8, B.S. Zafar Marg, New Delhi.
15. M/s. Delhi Press, E-3, Jhandewalan Estate, New Delhi-110055.
16. M/s. Dolphin Printo-Graphics, 4E/7, Pabla Building Jhandewalan Extension, New Delhi-110055.
17. M/s. Everest Press, E-49/8, Okhla Industrial Area, Phase-II, New Delhi-110020.
18. M/s. Gita Offset Printers, C-90, Okhla Industrial Area, Phase-I, New Delhi-110020.
19. M/s. Gowersons Publishers (P) Ltd., Gulab House, Maya Puri Industrial Area, New Delhi-110064.
20. M/s. Goyal Stationers, Shop No. 433, Gali Robin Talkies, Subzi Mandi, Delhi-110007.
21. M/s. India Offset Press, A-1, Mayapuri Industrial Area, Phase-I, New Delhi-110064.
22. M/s. Indian Printing Works, E-4, Jhandewalan, Rani Jhansi Road, New Delhi-110005.
23. M/s. International Print-O-Pac Ltd., B-206, Okhla Industrial Area, Phase-I, New Delhi-110020.
24. M/s. Karam Chand Thapar & Bros. (C.S.) Ltd., 85-A, Panchkuian Road, New Delhi.
25. M/s. M.G. Printers Stationers, 1923, Gali Leshwa Bazar Sita Ram, Delhi-110006.
26. M/s. Mehta Offset Pvt. Ltd., Mehta House, A-16(East), Naraina Industrial Area-II, New Delhi-110028.
27. M/s. New Model Impex Pvt. Ltd., Jagjivan Vidya Bhawan, Link Road New Delhi-110055.
28. M/s. Nutech Photolithographers, B-240, Okhla Industrial Area, Phase-I, New Delhi-110020.
29. M/s. Pelican Press, A-45, Naraina Industrial Area, Phase-II, New Delhi-110028.
30. M/s. Personal Graphics & Advertiser Pvt. Ltd., Y-22, Okhla Industrial Area, Phase-II, New Delhi-110020.
31. M/s. Prabhat Publicity, 2622, Kucha Chellan, Daryaganj, New Delhi-110002.
32. M/s. Public Printing (Delhi) Services, C-80, Okhla Industrial Area, Phase-I, New Delhi-110020.
33. M/s. Salasar Imaging Systems, C-7/5, Lawrence Road, Industrial Area, New Delhi-110035.
34. M/s. Samarat Offset Pvt. Ltd., B-88, Okhla Industrial Area, Phase-II, New Delhi-110020.
35. M/s. Saraswati Offset Printers (P) Ltd., Saraswati House, A-5, Naraina Indl. Area, Phase-II, New Delhi-28.
36. M/s. Shagun Offset Pvt. Ltd., B-3/16, Safdarjung Enclave, New Delhi-110029.
37. M/s. Surya Print Process, 9/54, Kirti Nagar, New Delhi.
38. M/s. Tan Prints (India) Pvt. Ltd., 59/32, New Rohtak Road, New Delhi-110005.
39. M/s. Tara Art Press, B-4, Hans Bhawan, I, B.S. Zafar Marg, New Delhi.
40. M/s. The Statesman Ltd., The Statesman House, Connaught Circus, New Delhi.
41. M/s. Union Printers Co-op. Indl. Society Ltd., 2216, H. S. Road, Karol Bagh, New Delhi-110005.
42. M/s. Utility Forms Pvt. Ltd., 602, DLF Tower A, Jasola, New Delhi-110025.
43. M/s. Veerendra Printers, 2216, Hardhian Singh Road, Karol Bagh, New Delhi-110005.
44. M/s. Viba Press Pvt. Ltd., C-66/3, Okhla Industrial Area Phase-II, New Delhi-110020.

website copy

Kishu  
2/11/2015