

**No.2/8/2014-BIS**  
**Government of India**  
**Ministry of Consumer Affairs and Public Distribution**  
**Department of Consumer Affairs**

Krishi Bhawan, New Delhi.  
Dated: 26<sup>th</sup> May, 2015

**OFFICE MEMORANDUM**

Subject: **Appointment to the post of Director General, Bureau of Indian Standards (BIS), New Delhi.**

The undersigned is directed to say that the post of Director General, Bureau of Indian Standards is to be filled by the Central Government in accordance with the Bureau of Indian Standards (Appointment, Terms and Conditions of Service of Director General) Rules, 1987.

2. BIS is the National Standards Body of India responsible for the administration of Bureau of Indian Standards Act, 1986. Director General, BIS is the Chief Executive of the organization responsible for planning, development and execution of various activities of the Bureau relating to standardization, certification, quality control and testing besides administering a large establishment.

3. The post carries HAG scale [Rs.67000 (annual increment @ 3%) Rs.79000/-] plus allowances as admissible as per the rules of the Bureau. It is a tenure post for three years or until the incumbent attains the age of 60 years, whichever is earlier.

4. The candidate, in order to be eligible for appointment to the said post, shall have:

- (a)(i) **Essential qualifications:** a first class degree in Engineering or a first class Post Graduate degree in any branch of Science;  
(ii) **Desirable qualifications:** a Post Graduate degree in any branch of Engineering or a Doctorate in Science or any branch of Engineering

(b) **Experience:** at least twenty five years combined experience in the following areas in Government or Public Sector Undertakings or Autonomous Bodies or Private Sector namely:-

- i. Industrial Engineering Design or Research;
- ii. Standardization;
- iii. Quality Control;
- iv. Basic scientific and technical research (in case of research experience in a laboratory, the same should be of national repute);
- v. Administration.

Provided that candidates with Post Graduate degree in Engineering or Doctorate in pure science or any branch of Engineering having twenty three years of experience shall be eligible;

(c) If the candidate is a Government servant, he shall have the education qualifications and experience as specified in clause (a) and (b) and should also be eligible for promotion to a post in HAG scale [Rs.67000 (annual increment @ 3%) Rs.79000] in accordance with the rules and criteria as applicable to such post;

(d) if a candidate is an employee of a Public Sector Undertaking or Autonomous Body, he shall have the educational qualification and experience as specified in clauses (a) and (b) and at least two years regular service in a post with Pay Band-4: Rs.37400-67000 plus Grade Pay of Rs.10000 or equivalent and at least two years experience in senior management level for the candidate working in Private Sector;

(e) on the closing date of receipt of application, the candidate should have at least three years service before superannuation.

5. Details regarding Selection Committee may be seen on website [www.bis.org.in](http://www.bis.org.in) [The Bureau of Indian Standards (Appointment, Terms and Conditions of Service of Director General) Rules, 1987].

6. It is requested that applications from eligible candidates in the prescribed proforma as per Annexure together with annual performance appraisal reports (APARs) for the last five years and vigilance clearance must reach the undersigned on or before 10<sup>th</sup> July, 2015.



(A.K. Jain)  
Director (BIS)  
Telefax:23382395

**Application for appointment to the post of Director, General,  
Bureau of Indian Standards, New Delhi.**

**(To be forwarded through proper channel only)**

1. Name of the Officer:
2. Date of Birth:
3. Father's Name:
4. Complete Postal Address,  
email address and telephone Numbers:
5. Whether SC/ST:
6. Educational Qualifications:
7. Experience with details of the posts held with pay scales:
8. Details of the present post held and the organization:

Signature.....  
Name of the Officer.....  
Date.....  
Place.....